



City of Westworth Village
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PUBLIC HEARING & REGULAR CITY COUNCIL MEETING MINUTES

DECEMBER 9, 2014
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:	Mayor	Tony Yeager
	Council Member	Carlos Zavala *appointed to Place 1 with Action Item 6A
	Council Member	Jill Patton (arrived at 6:50pm)
	Council Member	Nick Encke
	Council Member	Steve Beckman
	Council Member	Mike Coleman
	City Administrator	Roger Unger
	City Secretary	Carol Borges
	HC Director of Golf	David Curwen
	HC Superintendent	Sterling Naron
	Police Sergeant	Lee Risdon
	Judge	Ken Gordon
	Code Enforcement	Ryan Studdard
	Librarian	Rhonda Hines
	P&Z Commission Chair	Melva Campbell
	City Attorney	Ashley Dierker

PRE-COUNCIL SESSION CALLED TO ORDER at 6:47pm by Mayor Yeager.

Action items announced individually. Discussion of agenda items, as follows:

- 6A:** City Attorney Ashley Dierker stated an action to declare Place 1 vacant must precede appointment to the position.
- 6C:** City Administrator Roger Unger stated this is a required agreement which allows TxDOT to administer the federal TAP grant.
- 6D:** Roger Unger reviewed the rate comparison report of neighboring cities' water rates. Roger recommends a 5% increase this year and potentially again next and the following year.

PRE-COUNCIL CLOSED at 6:51pm.

REGULAR SESSION CALLED TO ORDER at 7:00pm by Mayor Yeager.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

OPENED PUBLIC HEARING at 7:01pm.

This hearing is held in compliance with Section 13.042(a) of the Texas Local Government Code, to receive input regarding the following item: **Discuss the proposed water and wastewater rate increase.**

- Roger Unger stated the City has not issued a rate increase in seven years while absorbing a 40% increase from Fort Worth. The Water Fund operated at a loss in FY 13-14 and will again in the FY 14-15 budget year. Fort Worth and Tarrant Regional Water District (TRWD) anticipate regular (i.e. annual) increases in water rates in the future. We are expecting to move into Stage 2 Water Restrictions in January. As use is restricted and TRWD rates increase, the City's budget will continue to be negatively impacted and can no longer absorb the increase in costs. Roger explained the basis of water and wastewater rate structures for both residential and commercial billing. Roger recommended a 5% annual increase until the City's budget can recover past and current losses. Even after the proposed increase, Westworth Village will maintain one of the lowest water rates in the surrounding area. Roger also commented he and Sterling Naron, HCGC Superintendent, will meet with Fort Worth tomorrow [12/10] to discuss water restrictions for golf course use.
- No comments from citizens were received.

CLOSED PUBLIC HEARING at 7:07pm.

REGULAR AGENDA:

1. Approval of the Agenda

MOTION to approve the Agenda: Steve Beckman. **SECOND:** Jill Patton

Motion passed unanimously by a vote of 4 Ayes and 0 Nays. [Councilman Zavala cannot vote until after Action Item 6A.]

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Mike Coleman. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays. [Councilman Zavala cannot vote until after Action Item 6A.]

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – November 11, 2014

B. Approval of November's Financial Reports:

- TexPool Report
- A/P Disbursements Report

FUND BALANCES NOVEMBER 2014	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$221,689	\$95,106	\$0	\$37,726	\$23,848	\$133	\$109,134
Monthly Disbursement	\$231,600	\$68,679	\$104,470	\$43,555	\$0	\$1,564	\$132,098
TexPool Balance	\$195,589	\$322,603	\$1,012,404	\$235	\$205,489	\$391,284	N/A
Cash on Hand	\$1,392,965	\$514,446	\$1,384,804	\$2,668	\$520,581	\$1,832,974	\$250,310
CDARS Investment	\$402,334	\$248,108	N/A	N/A	N/A	\$277,368	N/A
CDARS Interest as of 11/30/14	\$106	\$725	N/A	N/A	N/A	\$811	N/A

3. Staff Updates:

A. Interim Police Chief, Lieutenant Glenn Lipperdt

- **Police Dept Report** was included in the packet. No discussion as Interim Chief Lipperdt has the flu.

B. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 99 code violations compared to 169 November 2013; 0 citations. Compliance improves every year as residents are made aware of issues. Violations are usually first offenders that resolve problems right away and avoid a citation. Ryan commended the Public Works team for their efforts maintaining the alleys and continuous improvements to the look of the City. (Alleys are mowed by the City; residents are responsible for their fence line.)
- **Inspection Report:** 57 inspections performed (56 by Ryan and 1 by Jerome Walton).

C. David Curwen, Director of Golf of the Hawks Creek Golf Club

- **Golf Club Report:** 2120 rounds played; \$93,860 in revenue; 67 Preferred Player Members. One tournament: Golf Channel Tour with 71 rounds of golf. David will be adjusting the report in the future to better account for weekday and weekend rounds and revenue, as well as weather related affects. Still working on range ball equipment. The radio signal system gets interference from Base transmissions. Roof repairs are taking place.
- **Water wells project** will begin within two weeks with completion expected in February.

D. Rhonda Hines, Librarian

- **Library Report:** All required reports have been submitted to the State Library & Archives Commission. Working on adding materials information to the text share database. Material check-out is even between consortium participants. Fort Worth is not a consortium participating library system.
- Added a part-time employee working 10 hours/week.
- Rhonda will be submitting an application for the J. Frank Dobie Library Trust Grant to aid with the purchase of children's materials. "Heroes" is the name of next summer's children's program.

E. Roger Unger, City Administrator

- **Capital Projects/Infrastructure: Randolph/Watters/Wells Circle** project will begin after the holidays. January Council agenda will include a Public Hearing to select the next **CDBG** project. Two new **residential subdivisions** are still in the discussion phase. Weekley Homes representative will meet with Base leaders regarding sound attenuation.
- **TAP Grant Update:** Roger will be working on an RFQ for design and engineering, and project management services. A Special Council Meeting will be held on December 16th to discuss local let versus state letting of construction contract.
- **Budget/Disbursements:** No unexpected variances.
- **Public Works Report:** Larry Briones has resigned from the City. Joseph Alvarez has been named PW Supervisor. Joey is working with Sterling to cross-train both teams. This will allow for the best utilization of personnel and equipment as well as provide improved overall services to the residents and Club patrons.

4. Committee Updates:

A. Finance Committee – Steve Beckman, Chair – Audit process going well.

B. Library Committee –Jill Patton, Chair – Nothing to report.

C. Ordinance Committee –Mike Coleman, Chair – Working on possible revisions to be brought to Council at a later date.

D. Vision Committee – Steve Beckman, Chair – Annual update of Vision Presentation is complete and posted to the website.

5. Public Information

A. Communications: None.

B. Announcements: Santa Day at City Hall is scheduled for Saturday, December 13th, from 10:30am to 2pm.

6. Action Items:

A. Mayor Yeager

Discuss and take action to **appoint a new Council Member to fill the Place 1 vacancy through the end of the term (May 2015) and administer the Statement of Officer and Oath of Office.**

- Mayor Yeager introduced Carlos Zavala, the President of the Fairways Homeowners Association. Mr Zavala has stated his interest in becoming more involved.
- **MOTION** made by Nick Encke, **per Texas Local Government Code §22.041B, to declare Place 1 vacant and appoint Carlos Zavala to fill the vacancy through the end of the term (May 2015).** **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays. Mr Zavala expressed his appreciation to the Mayor and looks forward to the opportunity to learn and be a contributing member of the Council.
- **Mayor Yeager administered the Statement of Officer and Oath of Office to Carlos Zavala.**

B. Mayor Yeager

Discuss and take action to **appoint a Mayor Pro-Tem.**

- **MOTION** made by Nick Encke to **appoint Councilman Mike Coleman to the position of Mayor Pro-Tem.** **SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

C. Mayor Yeager

Discuss and take action with respect to the **Local Transportation Project Agreement with the State of Texas, Texas Department of Transportation.**

- **MOTION** made by Mike Coleman to **authorize Mayor Yeager to execute the Local Transportation Project Agreement with the State of Texas, Texas Department of Transportation.** **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

D. Mayor Yeager

Discuss and take action to **adopt Ordinance No. 367 setting the 2015 Water and Wastewater Rates, effective January 1, 2015.**

- **MOTION** made by Steve Beckman to **adopt Ordinance No. 367 setting the 2015 Water and Wastewater Rates, effective January 1, 2015, as follows:**

A. WATER

1. Residential customers shall be charged for domestic water at the new rate of \$5.00 per month, plus \$2.78 for 100 cubic feet of water used up to 2000 cubic feet of water used, and \$3.25 for each 100 cubic feet of water used in excess of 2000 cubic feet.
2. Commercial customers shall be charged for domestic water at the new rate of \$10.50 per month plus \$3.82 per 100 cubic feet of water used.
3. Irrigation water customers shall be charged at the new rate of \$4.20 per month plus:
 - a) \$2.84 per 100 cubic feet for the first 2000 cubic feet of water used;
 - b) \$3.15 per 100 cubic feet for the next 3000 cubic feet of water used,
 - c) \$3.89 per 100 cubic feet for all water used in excess of the foregoing.

B. SEWER

1. New sewer rates shall be charged \$12.75 minimum per month up to and including 200 cubic feet of water used, plus \$3.89 for each additional 100 cubic feet based on the amount calculated pursuant to Section 13.02.092 of City Code of Ordinances.
2. Sewer rates for all customers other than single family residential are \$17.69 per month plus \$5.51 per 100 cubic feet of water used.

SECOND by Mike Coleman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

- Rates will be published in the next newsletter and on the website.

7. **Executive Session called at 7:47pm with Mayor Yeager, Council Members Zavala, Patton, Encke, Beckman, and Coleman, as well as City Administrator Roger Unger, Director of Golf David Curwen, and City Attorney Ashley Dierker in attendance.**

Convene into executive session to deliberate the following item, pursuant to Texas Government Code, Chapter 551.074 Personnel Matters: to deliberate the appointment and employment of a public officer with respect to the Police Chief position.

Reconvened into Regular Session at 8:26pm.

8. Action Item:

A. Mayor Yeager

Discuss and take action with respect to the Police Chief position, as discussed in Executive Session.

- **No action taken.** The Council will meet for a Special Meeting on Tuesday, December 16th, at 5pm to interview the final candidate and take action.

9. Citizen Comments: None.

ADJOURNED at 8:28pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 13th day of January, 2015.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

